

**INSTRUCTIONS REGARDING DIVISION 7A LOAN AGREEMENT – PREPARATION OF ADDITIONAL BORROWERS**

**From:** Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Email: \_\_\_\_\_

The services provided by, and all orders placed with, Shelcom Corporate Services Australia Pty Ltd (“Shelcom”) are subject to Shelcom’s Terms and Conditions of Trade which are available on written request or may be viewed at [www.shelcom.com.au/trading-terms](http://www.shelcom.com.au/trading-terms). By using Shelcom’s services and or by placing an order with Shelcom, you agree to be bound by Shelcom’s Terms.

**NAME OF LENDER  
Company**

Company Name: \_\_\_\_\_  
 A.C.N.: \_\_\_\_\_  
 Name of Trust: \_\_\_\_\_  
 (if company acts as trustee)

**DETAILS OF BORROWER 2  
Individual**

Surname:  Mr  Mrs  Ms  Miss \_\_\_\_\_  
 Given Names: \_\_\_\_\_  
 Address: \_\_\_\_\_

**Company**

Company Name: \_\_\_\_\_  
 A.C.N.: \_\_\_\_\_  
 Registered Office: \_\_\_\_\_  
 Directors: \_\_\_\_\_  
 Name of Trust: \_\_\_\_\_  
 (if company acts as trustee)

**DETAILS OF LOAN ADVANCE**

Advance Amount: \$ \_\_\_\_\_  
 Acceptable Interest Rate **AFTER** e.g. Benchmark Interest Rate plus 5% \_\_\_\_\_  
 Benchmark Interest Rate: \_\_\_\_\_  
 (not compulsory - Benchmark Interest Rate will apply)  
 Draw Down Date: \_\_\_\_\_  
 (the date the advance will be paid or made available to the borrower)  
 Repayment Date: \_\_\_\_\_  
 must be within 7 years of the advance date

